

| Description | | 2015/16 Fee | | 2016/17 Proposed Fee | | Notes |
|--|----------------------------|-----------------------|----------------------|--|----------------------|---|
| | | | | | | |
| <u>Planning and Countryside</u> | | | | | | |
| | | <u>Single Booking</u> | <u>Block Booking</u> | <u>Single Booking</u> | <u>Block Booking</u> | |
| Henwick Worthy Sports Ground: | | | | | | |
| Cricket – 1 st Hand Wicket (per match) | Adult | £92.33 | £76.86 | £93.00 | £76.86 | |
| | Junior | £37.85 | £45.42 | £37.85 | £45.42 | |
| Cricket – 2 nd Hand Wicket (used grass) | Adult | £57.61 | £69.13 | £57.61 | £69.13 | |
| | Junior | £28.00 | £33.60 | £28.00 | £33.60 | |
| Cricket – Artificial Wicket | Adult | £62.15 | | £62.15 | | |
| | Junior | £31.72 | | £31.72 | | |
| Cricket – 2 nd (Reserve) Artificial Wicket | Adult | £30.95 | | £30.95 | | |
| | Junior | £30.95 | | £30.95 | | |
| Football – Grass (per game) | Adult | £70.70 | | £70.70 | | |
| | Junior | £34.60 | | £34.60 | | |
| Football - Mini Pitch | Adult | £40.01 | | £40.01 | | |
| | Junior | £20.02 | | £20.02 | | |
| Rugby – Grass (per game) | Adult | £70.70 | | £70.70 | | |
| | Junior | £34.60 | | £34.60 | | |
| Rugby Training | Cost per Hour | £19.19 | | £19.19 | | |
| Use of Portable Lights | Cost Per Hour | £19.19 | | £19.19 | | |
| Full Pitch Artificial Grass - peak | 30 Mins | £38.30 | | £38.30 | | |
| | 1hr Only | £76.61 | | £76.61 | | |
| | 1hr 30mins (11 a side) | £114.91 | | £114.91 | | |
| Half Pitch Artificial Grass - peak | 30 Mins | £21.42 | | £21.42 | | |
| | 1hr Only (5 a side) | £42.84 | | £42.84 | | |
| | 1hr 30mins | £64.26 | | £64.26 | | |
| Full Pitch Artificial Grass – off-peak | 30 Mins | £17.87 | | £17.87 | | |
| | 1hr Only | £35.74 | | £35.74 | | |
| | 1hr 30mins (11 a side) | £53.60 | | £53.60 | | |
| Half Pitch Artificial Grass – off-peak | 30 Mins | £9.31 | | £9.31 | | |
| | 1hr Only (5 a side) | £18.62 | | £18.62 | | |
| | 1hr 30mins | £27.94 | | £27.94 | | |
| Hardcourt Activities: | | | | | | |
| Netball (per court per hr) | Adult | £20.64 | | £20.64 | | |
| | Junior | £10.57 | | £10.57 | | |
| Tennis (per court per hr) | Adult | £6.00 | | £6.00 | | |
| | Junior | £3.00 | | £3.00 | | |
| Moorside: | | | | | | |
| Football - Grass (Per Game) | Adult | £59.14 | | £59.14 | | |
| | Junior | £28.74 | | £28.74 | | |
| | | | | | | |
| The Diamond -Greenham: | | | | | | |
| Football - Grass (Per Game) | Adult | £59.14 | | £59.14 | | |
| | Junior | £28.74 | | £28.74 | | |
| | | | | | | |
| Holybrook Park: | | | | | | |
| Football – Grass (per game) | Adult | £57.98 | | £57.98 | | |
| | Junior | £28.74 | | £28.74 | | |
| | | | | | | |
| Northcroft Recreation Ground: | | | | | | |
| Football - Grass (per game) | Adult | £57.98 | | £57.98 | | |
| | Junior | £28.74 | | £28.74 | | |
| | | | | | | |
| Tree Preservation Order | | | | £25.00 | | New charge to solicitors who ask for information relating to tree preservation orders when conveyancing |
| | | | | | | |
| Michaelmas Fair | | £3,800.20 | | £2,166.00 | | Reduction due to Michealmas fair being reduced in size due to flood alleviation measures |
| | | | | | | |
| Public Rights of Way | | | | | | |
| Search fees | | £68.50 | | £68.50 | | |
| Path order fees | | £1,435-£3586 | | £1,435-£3,586 | | |
| Statutory Declarations | | | | £200 flat rate with rights to increase if the work required is onerous | | New fee |
| | | | | | | |
| Planning Applications | Government Set Fees | | | | | Government set fees |
| | | | | | | |
| <u>Highways and Transport</u> | | | | | | |
| Highways Act Charges: | | | | | | |
| Vehicular Crossing (S.184) | | £101.00 | | £101.00 | | |
| Skips on the Highway (S.139) | Initial fee | £38.00 | | £38.00 | | |
| | per week | £47.00 | | £47.00 | | |
| Scaffold/hoarding on the Highway (S.169/172) | Initial fee | £71.00 | | £71.00 | | |
| | per week | £46.00 | | £46.00 | | |
| Tables and Chairs on the Highway (based on number of Chairs) (S.115) | 1 to 10 | £181.00 | | £181.00 | | |
| | 11 to 26 | £301.00 | | £301.00 | | |
| | 27+ | £603.00 | | £603.00 | | |
| Storing Materials on the Highways (S.171) | Initial fee | £68.00 | | £68.00 | | |
| | per week | £25.00 | | £25.00 | | |
| Temporary Excavation in the highway (S.171) | | £89.00 | | £89.00 | | |
| Cranes, machinery, structure on the highway (S.178) | | £130.00 | | £130.00 | | |
| Per Necessary inspection | | £52.00 | | £52.00 | | |
| S142 Licence to plant in the highway | | £100.00 | | £100.00 | | |
| | | | | | | |
| Permits under SI 2014 No. 3110 Highways, England and the Traffic Management (West Berkshire Council) Permit Scheme Order 2014 | | | | | | |
| Permit Fee Provisional Advance Authorisation | | £62-£77 | | £62-£77 | | |
| Permit Fee Major Activity [over 10 days] and all major works requiring a traffic regulation order. | | £125 - £199 | | £125 - £199 | | |

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| Permit Fee Major Activity [4 – 10 days] | | £130 | | £130 | | |
| Permit Fee Major Activity [up to 3 days] | | £65 | | £65 | | |
| Permit Fee Standard activity | | £111 | | £111 | | |
| Permit Fee Minor Activity | | £52 | | £52 | | |
| Permit Fee Immediate activity | | £47 | | £47 | | |
| Permit Variation Fee | | £35 - £45 | | £35 - £45 | | |
| Other Licences and Charges: | | | | | | |
| Streetworks licence (S.50 NRSWA) | | £215.00 | | £215.00 | | |
| Utility Works Inspection (NRSWA/TMA) | | £50.00 | | £50.00 | | Nationally agreed fee |
| Fixed Penalty Charge (Utility Companies) NRSWA/TMA | | £120/£80 | | £120/£80 | | Nationally agree fee - £120 discounted to £80 if paid within 29 days. |
| Temporary Traffic Regulation Orders Section 14(1) | | £593.00 | | £593.00 | | Excludes agency and advertising costs. |
| Temporary Traffic Regulation Orders Section 14(2) & Section 21 of PTCA | | £64.00 | | £64.00 | | Officer time to process and inform statutory consultees of emergency road closures. |
| Tourist / Direction signs | | £456.00 | | £456.00 | | Officer time for designing, ordering and supervision costs for signs. |
| Traffic Signs / Signals Equipment damaged by Road Traffic Accident or other event | | £381.00 | | £381.00 | | Officer time for making safe damaged signs and arranging replacement signs. |
| Provide temporary bus stop facility for utility company or other 3rd party carrying out streetworks | | £102.00 | | £102.00 | | This fee is to cover: amendments to Real Time Passenger Information (RTPI) and Traveline information databases; creation, printing and installation of customer information notices; identification of suitable location for temporary stops and deployment of those stops |
| Highway search enquiries | | | | | | |
| One A4 plan covering 100 metres of highway | | £40.00 | | £40.00 | | |
| Additional 100 metres | | | | £10.00 | | New charge |
| Additional question | | | | £10.00 | | New charge |
| Provision of recorded injury accident Data | | £112.00 + £36.00 per additional block of up to 10 accidents | | £112.00 + £36.00 per additional block of up to 10 accidents | | Cost per request for up to and including 10 recorded injury accidents). There will be a further charge of £36.00 for up to each additional block of 10 recorded injury accidents (eg 11-20 accidents would cost £148.00; 21-30 accidents would cost £184.00 etc). |
| Provision of Traffic Data | | £108.00 | | £108.00 | | Cost per request per site for data up to 1 year old. |
| | | £86.00 | | £86.00 | | Cost per request per site for data up to 3 years old. |
| | | £64.00 | | £64.00 | | Cost per request per site for data over 3 years old. |
| Access Protection Marking | | £108.00 | | £108.00 | | |
| Sewerage treatment property charge | | £332.00 | | £332.00 | | Applicable to properties not connected to mains drainage but to WBC owned sewerage treatment plants. |
| Events/Promotions on the Public Highway | | £100.00 to £1,000.00 per day | | £100.00 to £1,000.00 per day | | Cost will vary depending on size of event/promotion and whether the organiser is marketing/selling etc. Non profit making events/promotions benefiting the community & charitable events will not usually be charged a fee unless it is necessary to cover our costs. |
| Cycle Training | | £40.00 | | £40.00 | | This is our reimbursement for the fee that we pay Bikeability Trainers per pupil . |
| | | | | | | |
| Highways Development Control Fees: | | | | | | |
| New Road Construction Supervision (S38) | | 10% | | 10% | | |
| Highways Works Supervision (S278) | | 10% | | 10% | | |
| Licence to work on highway (S.115E) | | £420.00 | | £420.00 | | |
| Street naming and numbering | | £71.00 | | £71.00 | | |
| Production of current statutory undertakers schedule for commercial companies | | £50.00 | | £50.00 | | |
| Newbury - Car Park Charges (Mon to Sun inc Bank Holidays) [7 days a week] | | | | | | |
| Kennet Centre and Northbrook Multi-storey Car Parks | | | | | | |
| Up to 1 hour | | £1.00 | | £1.30 | | Increase |
| Up to 2 hours | | £2.20 | | £2.50 | | Increase |
| Up to 3 hours | | £3.40 | | £3.70 | | Increase |
| Up to 4 hours | | £4.50 | | £5.00 | | Increase |
| Up to 5 hours | | £6.50 | | £7.00 | | Increase |
| Up to 6 hours | | £6.50 | | £7.00 | | Increase |
| Up to 7 hours | | £8.50 | | £8.50 | | No change |
| Up to 8 hours | | £8.50 | | £8.50 | | No change |
| Over 8 hours | | £12.00 | | £12.00 | | No change |
| Evening Charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Short and Long Stay Car Parks - Pelican Lane, West Street, 8 Bells, Market Street . | | | | | | |
| Up to 1 hour | | £1.00 | | £1.30 | | Increase |
| Up to 2 hours | | £2.20 | | £2.50 | | Increase |
| Up to 3 hours | | £3.40 | | £3.70 | | Increase |
| Up to 4 hours | | £4.50 | | £5.00 | | Increase |
| Up to 6 hours | | £6.50 | | £7.00 | | Increase |
| Up to 8 hours | | £8.50 | | £8.50 | | No change |
| Over 8 hours | | £12.00 | | £12.00 | | No change |
| Evening Charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Central and Library | | | | | | |
| Up to 1 hour | | £1.00 | | £1.30 | | Increase |
| Up to 2 hours | | £2.20 | | £2.50 | | Increase |
| Up to 3 hours | | £3.40 | | £3.70 | | Increase |
| Up to 4 hours | | £4.50 | | £5.00 | | Increase |
| Up to 5 hours | | £6.50 | | £7.00 | | Increase |

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| Up to 6 hours | | £6.50 | | £7.00 | | Increase |
| Up to 7 hours | | £8.50 | | £8.50 | | No change |
| Up to 8 hours | | £8.50 | | £8.50 | | No change |
| Over 8 hours | | £12.00 | | £12.00 | | No change |
| Evening Charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Short Stay Car Parks – Northcroft Lane and The Wharf | | | | | | |
| Up to 1 hour | | £1.00 | | £1.30 | | Increase |
| Up to 2 hours | | £2.20 | | £2.50 | | Increase |
| Up to 3 hours | | £3.40 | | £3.70 | | Increase |
| Up to 4 hours | | £4.50 | | £5.00 | | Increase |
| Over 4 hours | | £14.00 | | £12.00 | | Reduction |
| Evening Charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Bear Lane | | | | | | |
| Up to 1 hour | | £1.00 | | £1.30 | | Increase |
| Up to 2 hours | | £2.20 | | £2.50 | | Increase |
| Up to 3 hours | | £3.40 | | £3.70 | | Increase |
| Up to 4 hours | | £4.50 | | £5.00 | | Increase |
| Over 4 hours | | £14.00 | | £12.00 | | Reduction |
| Evening Charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Long Stay Car Parks – Northcroft Lane West, Newbury Football Club and Market Street staff car park (Saturday's only). | | | | | | |
| Up to 2 hours | | £1.50 | | £1.50 | | No change |
| Up to 4 hours | | £3.00 | | £3.00 | | No change |
| Over 4 hours | | £5.00 | | £5.00 | | No change |
| Evening Charge (not Northcroft Lane West) | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Goldwell Park | | | | | | |
| Up to 4 hours | | £1.00 | | £1.00 | | No change |
| Over 4 hours | | £2.00 | | £2.00 | | No change |
| No Evening Charge | | | | | | |
| Coach Park | | | | | | |
| Up to 2 hours | | £4.00 | | £4.00 | | No change |
| Over 2 hours | | £8.00 | | £8.00 | | No change |
| Evening charge | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Sunday 8:00am to 6:00pm | | £1.50 | | Same as Mon to Sat | | Increase - Ditto |
| Newbury Car Park Charges (Sunday) | | | | | | |
| All car Parks | | | | | | |
| Daily charge up to 6.00pm | | £1.50 | | Same as Mon to Sat | | Increase (Note: Same charges 7 days a week) -This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Evening charge from 6.00pm | | £1.00 | | £2.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Newbury on-street Charges (Mon to Sat inc Bank Holidays) | | | | | | |
| Northbrook Street (west side) - either side of Albert Road | 30 Mins | Free | | Free | | No change |
| Broadway (east side)- near Clock Tower | 1 hour | £1.00 | | £1.00 | | |
| Cheap Street (west side) | | | | | | |
| Bartholomew Street | | | | | | |
| King Road West | 30 Mins | Free | | Free | | No change |
| | 1 Hour | £1.00 | | £1.00 | | No change |
| | 2 Hours | | | £1.50 | | New tariff |
| | 4 Hours | | | £3.00 | | New tariff |
| Newtown Road (north of St John's Road) | 30 Mins | Free | | Free | | No change |
| | 1 hour | £1.00 | | £1.00 | 2 Hours | Increased permitted stay |
| | 2 hours | £2.00 | | £2.00 | 4 Hours | Increased permitted stay |
| Pelican Lane (west side) | 30 mins | Free | | | | No change |
| | 1 hour | £1.00 | | £1.00 | | |
| | 2 hours | £2.20 | | £2.20 | | |
| Newtown Road (south of St John's Road) -west side | 2 hours | £1.00 | | | | Tariff removed |
| | 4 hours | £2.00 | | £1.00 | | Reduction |
| | over 4 hours | £3.00 | | £2.00 | | Reduction |
| | 2 hours | £1.00 | | £1.00 | | No change |
| Catherine Road and Link Road | 4 hours | £2.00 | | £2.00 | | |

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| Up to 1 hour | | £0.50 | | £0.70 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Up to 2 hours | | £0.80 | | £1.20 | | Increase - Ditto |
| Up to 3 hours | | £1.00 | | £1.60 | | Increase - Ditto |
| Over 3 hours | | £2.40 | | £3.00 | | Increase - Ditto |
| Thatcham Gilbert Court | | | | | | |
| Up to 1 hour | | Free | | Free | | No change |
| Up to 2 hours | | £0.50 | | £0.50 | | No change |
| Up to 3 hours | | £0.80 | | £0.80 | | No change |
| Over 3 hours | | £2.00 | | £2.00 | | No change |
| Thatcham Burdwood Centre | | | | | | |
| Up to 2 hours | | Free | | Free | | No change |
| Up to 3 hours | | £0.80 | | £0.80 | | No change |
| Over 3 hours | | £2.00 | | £2.00 | | No change |
| Thatcham Station | | | | | | |
| Off Peak (arrival after 10.00 am and return by midnight same day and up to 24 hours Saturdays and Sundays) | | £1.60 | | £2.00 | | Increase |
| Up to 24 Hours Monday to Friday (arrival before 10.00 am) | | £3.00 | | £3.40 | | Increase |
| Theale Main | | | | | | |
| Up to 2 hours | | £0.50 | | £0.70 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Over 2 hours | | £0.90 | | £1.20 | | Increase - Ditto |
| Theale West | | | | | | |
| Up to 1 hour | | £0.40 | | £0.70 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Up to 2 hours | | £0.70 | | £1.20 | | Increase - Ditto |
| Over 2 hours | | £5.40 | | £5.50 | | Increase - Ditto |
| Out of Newbury Season Tickets | | | | | | |
| Hungerford | | | | | | |
| Per Quarter | | £90.00 | | Discontinued | | |
| Annual | | £315.00 | | £425.00 | | Increase |
| Pangbourne | | | | | | |
| Per Quarter | | £120.00 | | £160.00 | | Increase - This charge has been increased from that originally proposed but is within the Phase 1 consultation proposal to increase season ticket prices by 35% |
| ½ year | | £235.00 | | £315.00 | | Increase - This charge has been increased from that originally proposed but is within the Phase 1 consultation proposal to increase season ticket prices by 35% |
| Annual | | £370.00 | | £500.00 | | Increase - This charge has been increased from that originally proposed but is within the Phase 1 consultation proposal to increase season ticket prices by 35% |
| Theale - Annual | | £130.00 | | £160.00 | | Increase - This charge has been increased from that originally proposed but is within the Phase 1 consultation proposal to increase season ticket prices by 35% |
| West Berkshire Residents Parking Permits | | | | | | |
| | | £25.00 | | £30.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| | | £50.00 | | £70.00 | | Increase - Ditto |
| West Berkshire Visitors Parking Permits | | | | | | |
| | | £0.50 | | £1.00 | | Increase - This proposed charge is the subject of Phase 2 public consultation. As the consultation doesn't close until 7 March this will be considered by the Executive on 24 March who will, in turn, make a recommendation to Council that evening. |
| Culture and Environmental Protection | | | | | | |
| Environmental Protection | | | | | | |
| Dog Warden Services: | | | | | | |
| Stray Dogs Administration Charge (seizure fee) | | £61.80 | | £61.80 | | |
| Out of hours seizure Fee | | £109.80 | | £109.80 | | |
| Kennels per Day (Class A – Fee Discretionary) | | £13.40 | | £13.40 | | |
| Trading Standards | | | | | | |
| Weights and Measures Fees (per hour) | | £59.50 | | £59.50 | | |
| Explosives Licenses / Registrations - set by statute | | | | | | Set by statute |
| Poisons: | | | | | | |
| Initial Registration | | £34.60 | | £34.60 | | |
| Re-registration | | £18.80 | | £18.80 | | |
| Change of Details | | £8.80 | | £8.80 | | |
| Buy With Confidence / Approved Trader Scheme: | | | | | | |
| <10 employees | | £120.10 | | £120.10 | | All disbursements charged at cost |

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| 10+ employees | | £240.30 | | £240.30 | | All disbursements charged at cost |
| | | | | | | |
| Support with Confidence: | | | | | | |
| Individual Supplier / 1-5 employees | | £56.30 | | £56.30 | | All disbursements charged at cost |
| Businesses 5-20 employees | | £112.30 | | £112.30 | | As above except fee reduced to £50 if registered with confidence |
| Businesses >20 employees | | £280.90 | | £280.90 | | As above except fee reduced to £50 if registered with confidence |
| | | | | | | |
| Business Advice Courses | | £22.90 | | £22.90 | | Reduced by 50% if using own premises |
| Business Advice (primary authority) - Per Hour | | £38.40 | | £38.40 | | |
| Petroleum Licensing Fees - set by statute | | | | | | Set by statute |
| Performing Animals Registration Act 1925 per registration | | £38.60 | | £38.60 | | |
| | | | | | | |
| Building Regulation Applications | | | | | | Legal requirement that fees should be set at a self-financing level. |
| | | | | | | |
| Demolition Notice | | £228.00 | | £228.00 | | |
| | | | | | | |
| Property Search Fee | | | | | | |
| | | | | | | |
| Waste Services: | | | | | | |
| Special Collection Charges (Bulky Household Collection) | | | | | | |
| Normal (within 7 days) | | £35.00 | | £36.00 | | |
| Within 7 days by appointment outside property | | £54.00 | | £54.00 | | |
| Within 7 days by appointment inside property | | £64.00 | | £64.00 | | |
| | | | | | | |
| Provision of wheelie bin | | £26.00 | | £27.00 | | |
| Collection of garden waste for year (scheduled) | | £37.00 | | £38.00 | | |
| Removal of fly tipping on private land | | P.O.A | | P.O.A | | |
| Removal of graffiti up to 2m ² area | | P.O.A | | P.O.A | | |
| | | | | | | |
| Food and Nutrition Training: | | | | | | Applies across both LAs |
| Level 2 Award in Nutrition | | £74.00 | | £74.00 | | |
| | | | | | | |
| Food Hygiene Training: | | | | | | Applies across both LAs |
| CIEH Level 1 | | £38.00 | | £38.00 | | |
| CIEH Level 2 | | £74.00 | | £74.00 | | |
| CIEH Level 3 | | £319.00 | | £319.00 | | |
| | | | | | | |
| Anti-Social Behaviour Act: | | | | | | Applies across both LAs |
| High Hedges Fee (Class A – Fee Discretionary) | | £774.00 | | £774.00 | | |
| | | | | | | |
| Licences, Registrations and Similar Consents: | | | | | | |
| Licensing Act 2003: | | | | | | Separate listing for Wokingham |
| Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee) | | | | | | |
| Band A – RV up to 4300 | | £100.00 | | £100.00 | | Statutory -no increase. |
| Band B – RV 4300 to 33000 | | £190.00 | | £190.00 | | Statutory -no increase. |
| Band C – RV 33001 to 87000 | | £315.00 | | £315.00 | | Statutory -no increase. |
| Band D – RV 87001 to 125000 | | £450.00 | | £450.00 | | Statutory -no increase. |
| Band E – RV 125001 and above | | £635.00 | | £635.00 | | Statutory -no increase. |
| | | | | | | |
| Premises Licence – Annual Fee (Class B – Statutory Fee) | | | | | | Separate listing for Wokingham |
| Band A | | £70.00 | | £70.00 | | Statutory -no increase. |
| Band B | | £180.00 | | £180.00 | | Statutory -no increase. |
| Band C | | £295.00 | | £295.00 | | Statutory -no increase. |
| Band D | | £320.00 | | £320.00 | | Statutory -no increase. |
| Band E | | £350.00 | | £350.00 | | Statutory -no increase. |
| | | | | | | Statutory -no increase. |
| Personal Licence - (Class B – Statutory Fee) | | £37.00 | | £37.00 | | Statutory -no increase. |
| Temporary Event Notices (TEN's) - (Class B – Statutory Fee) | | £21.00 | | £21.00 | | Statutory -no increase. |
| | | | | | | |
| Gambling Licenses | | | | | | Separate listing for Wokingham |
| Casinos (small) | New Application | £7,500.00 | | £7,500.00 | | Set at 75% of Statutory Maximum -no increase. |
| | Annual Fee | £3,750.00 | | £3,750.00 | | Set at 75% of Statutory Maximum -no increase. |
| Bingo Clubs | New Application | £2,625.00 | | £2,625.00 | | Set at 75% of Statutory Maximum -no increase. |
| | Annual Fee | £750.00 | | £750.00 | | Set at 75% of Statutory Maximum -no increase. |
| Betting Premises | New Application | £2,250.00 | | £2,250.00 | | Set at 75% of Statutory Maximum -no increase. |
| | Annual Fee | £450.00 | | £450.00 | | Set at 75% of Statutory Maximum -no increase. |
| Tracks | New Application | £1,875.00 | | £1,875.00 | | Set at 75% of Statutory maximum -no increase. |
| | Annual Fee | £750.00 | | £750.00 | | Set at 75% of Statutory Maximum -no increase. |
| Family Entertainment Centres | New Application | £1,500.00 | | £1,500.00 | | Set at 75% of Statutory Maximum -no increase. |
| | Annual Fee | £562.00 | | £562.00 | | Set at 75% of Statutory Maximum -no increase. |
| Adult Gaming Centres | New Application | £1,500.00 | | £1,500.00 | | Set at 75% of Statutory Maximum -no increase. |
| | Annual Fee | £750.00 | | £750.00 | | Set at 75% of Statutory Maximum -no increase. |
| Lotteries and Amusements | New Application | £40.00 | | £40.00 | | Statutory -no increase. |
| | Annual Fee | £20.00 | | £20.00 | | Statutory -no increase. |
| | | | | | | |
| Sex Establishments – (Class A – Fee Discretionary) | | | | | | |
| | Cinema | £34 per hr min £3,000 to max £5000 | | £34 per hr min £3,000 to max £5000 | | No change |
| | Shop | £34 per hr min £3,000 to max £5000 | | £34 per hr min £3,000 to max £5000 | | No change |
| | Entertainment Venue | £34 per hr min £3,000 to max £5000 | | £34 per hr min £3,000 to max £5000 | | No change |
| Street Trading Consents – (Class A – Fee Discretionary) | | | | | | |
| | Annual Fee | £1,200.00 | | £1,200.00 | | Reviewed to cost recovery model |
| | 6 month | £600.00 | | £600.00 | | Reviewed to cost recovery model |
| | Monthly Rate | £100.00 | | £100.00 | | 1/12th annual fee based on cost recovery model |
| Refund for Street Traders | If application withdrawn | £100.00 | | £100.00 | | |
| | | | | | | |
| Skin Piercing Registrations (one off registration) – (Class A – Fee Discretionary) | | | | | | |
| Individual | | £129.00 | | £129.00 | | Cost recovery |
| Premises | | £256.00 | | £256.00 | | Cost recovery |

| Description | | 2015/16 Fee | | 2016/17 Proposed Fee | | Notes |
|--|---------|-----------------|--|----------------------|--|--|
| Joint Application | | £351.00 | | £351.00 | | Cost recovery |
| | | | | | | |
| <i>Animal Licences – (Class A – Fee Discretionary)</i> | | | | | | |
| Dog Breeding Establishments | | £346.00 | | £346.00 | | Cost recovery |
| Animal Boarding Establishments | | £381.00 | | £381.00 | | Cost recovery |
| Home Breeding | | £173.00 | | £173.00 | | Under review based on 5hrs cost recovery |
| Pet Shops | | £381.00 | | £381.00 | | |
| Dangerous Animal Consent | | £415.00 | | £415.00 | | Based on cost recovery |
| Zoo Licenses | | £1,926.00 | | £1,926.00 | | |
| Riding Establishments (1 to 5 horses) | | £415.00 | | £415.00 | | Based on cost recovery |
| Each additional 10 horses or part | | £105.00 | | £105.00 | | |
| | | | | | | |
| Scrap Metal Dealers | 3 Years | £104.00 | | £104.00 | | |
| | | | | | | |
| Private Water Supplies (Statutory Maximums stated) Hrly Rate £34 | | | | | | |
| Risk Assessment | | £500.00 | | £500.00 | | Minimum charge £34, simple risk assessment and report typically 5 hours |
| Sampling | | £100.00 | | £100.00 | | Charge for a visit, taking a sample and delivering it to the laboratory. Typically 2.5 hours of officer time |
| Investigation | | £100.00 | | £100.00 | | Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs. |
| Granting an Authorisation | | £100.00 | | £100.00 | | Application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out - hrly rate applies |
| Analysis - Regulation 10 | | £25.00 | | £25.00 | | Where a supply provides <10m ³ /day or serves <50 people and is used for domestic purposes - hrly rate applies |
| Check Monitoring - Commercial and Public Supplies | | £100.00 | | £100.00 | | Check monitoring is carried out to ensure the water complies with the standards - hrly rate applies |
| Audit Monitoring - Commercial and Public | | £500.00 | | £500.00 | | Additional parameters sampled less often to ensure the water complies with all safety standards - Hrly rate applies |
| Environmental Protection Act 1991b | | | | | | Statutory - no increase |
| Scheduled Processes - (Class B – Statutory Fee) | | | | | | Statutory - no increase |
| | | | | | | |
| Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary) | | £309.00 | | £309.00 | | 2.8% increase, cost recovery model to be reviewed and applied. Discounts for 2nd and subsequent properties available on request |
| House in Multiple Occupation (HMO) Licence NEW | | £643.00 | | £643.00 | | 2.8% increase, cost recovery model to be reviewed and applied. Discounts for 2nd and subsequent properties available on request |
| HMO Licence NEW - assisted application | | £858.00 | | £858.00 | | 2.8% increase, cost recovery model to be reviewed and applied. Discounts for 2nd and subsequent properties available on request |
| HMO Licence RENEWAL | | £324.00 | | £324.00 | | 2.8% increase, cost recovery model to be reviewed and applied. Discounts for 2nd and subsequent properties available on request |
| HMO Licence RENEWAL assisted | | £467.00 | | £467.00 | | 2.8% increase, cost recovery model to be reviewed and applied. Discounts for 2nd and subsequent properties available on request |
| <i>Fees for Information – per hour rate, minimum two hour charge (Class A – Fee Discretionary)</i> | | | | | | |
| Environmental Info Individual, Non Commercial | | £68.00 | | £68.00 | | Cost recovery model |
| Commercial and Government | | £68.00 | | £68.00 | | Cost recovery model |
| Civil Actions (Class A – Fee Discretionary) | | £68.00 | | £68.00 | | Cost recovery model |
| Safety Certification and administration | | £68.00 | | £68.00 | | Cost recovery model |
| <i>Taxi Licenses – (Class A – Fee Discretionary)</i> | | | | | | |
| Vehicle – New | | £157.00 | | £157.00 | | No change |
| Vehicle – Renewal of Licence | | £157.00 | | £157.00 | | No change |
| Replacement Plate | | £38.00 | | £38.00 | | No change |
| Transfer of Ownership | | £105.00 | | £105.00 | | No change |
| Driver – 3 year Licence | | £251.00 | | £251.00 | | No change |
| Replacement Badge | | £38.00 | | £38.00 | | No change |
| Replacement Licence | | £38.00 | | £38.00 | | No change |
| Demand Survey Recharge | | £17.00 | | £17.00 | | No change |
| HC Knowledge Test (per test) | | £69.00 | | £69.00 | | No change |
| Criminal Records Disclosure | | £60.00 | | £60.00 | | No change |
| <i>Change of Address (PH & HC)</i> | | £13.00 | | £13.00 | | No change |
| | | | | | | |
| <i>Private Hire Vehicles – (Class A – Fee Discretionary)</i> | | | | | | |
| Operator – New and renewal 1-4 vehicles | | £176.00 | | £176.00 | | No change |
| Operator – New and renewal 5-9 vehicles | | £282.00 | | £282.00 | | No change |
| Operator - New and renewal 9+ vehicles | | £439.00 | | £439.00 | | No change |
| Vehicle – New | | £148.00 | | £148.00 | | No change |
| Vehicle – Renewal | | £148.00 | | £148.00 | | No change |
| Replacement Plate | | £38.00 | | £38.00 | | No change |
| Transfer of Ownership | | £105.00 | | £105.00 | | No change |
| Driver – 3 year Licence | | £251.00 | | £251.00 | | No change |
| Replacement Badge | | £38.00 | | £38.00 | | No change |
| Replacement Licence | | £38.00 | | £38.00 | | No change |
| PH Knowledge Test (per test) | | £69.00 | | £69.00 | | No change |
| Dual Driver Licence | | £251.00 | | £251.00 | | No change |
| | | | | | | |
| Heritage | | | | | | |
| Shaw House - Heritage Service Fees and Charges | | | | | | |
| Shaw House - Room Hire Charges - per hour | | | | | | |
| | | | | | | |
| West Berkshire Council | | £18.00 - £22.00 | | £18.00 - £22.00 | | |
| Registered Charity | | £18.00 - £30.00 | | £18.00 - £30.00 | | |
| Public Sector and Community use | | £25.00 - £37.00 | | £25.00 - £37.00 | | |

| Description | | 2015/16 Fee | | 2016/17 Proposed Fee | | Notes |
|---|--|--|--|--|--|--|
| Commercial use | | £33.00 - £48.00 | | £33.00 - £48.00 | | |
| | | | | | | |
| West Berkshire - Archaeological Archive Box Fee | | | | | | |
| Standard Box (470mm x 270mm x 170mm) | | £25.00 | | £25.00 | | Charge is paid by depositor of behalf of commercial client |
| Half box | | £12.50 | | £12.50 | | Charge is paid by depositor of behalf of commercial client |
| Paper archive box | | £8.00 | | £8.00 | | Charge is paid by depositor of behalf of commercial client |
| Plan/drawing sheet | | 50p | | 50p | | Charge is paid by depositor of behalf of commercial client |
| Archaeology - Historic Environment Record Charges | | | | | | |
| A4 computer print out (b/w) HER Data | | 10p | | 10p | | Charge set to match A4 photocopying |
| A4 computer print out (colour) HER data | | £1.00 | | £1.00 | | Charge set to match A4 photocopying |
| A3 computer print out (colour) HER Data | | £1.60 | | £1.60 | | Charge set to match A4 photocopying |
| Research charges - HER enquiries | | Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours | | Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours | | Charges are calculated to compensate the Council for the staff time utilised to provide information for commercials or very large equiries |
| Heritage Service - Use of Image Collection | | | | | | |
| | | | | | | |
| If supplied for private personal use only the image production fee is payable. Images supplied for publication incur both an image prooduction fee and a reproduction charge. | | | | | | |
| | | | | | | |
| Image Production Fee | | | | | | |
| | | | | | | |
| | | | | | | |
| Photo Print - up to A6 | | £5.00 | | £5.00 | | |
| Photo Print - up to A5 | | £10.00 | | £10.00 | | |
| Photo Print - up tp A4 | | £15.00 | | £15.00 | | |
| Laser Scan - up to A4 | | £5.00 | | £5.00 | | |
| Digital Scan - to CD | | £15.00 | | £15.00 | | Charge for single image; additional images @ £5.00 each |
| Digital Scan - to CD - Discounted rate for West Berkshire non-profit making organisations | | Free | | Free | | Provide on CD to be returned to Museum (refundable deposit). |
| | | | | | | |
| Reproduction Charges | | | | | | |
| Up to full page, B&W or Colour | | £40.00 | | £40.00 | | Single non-exclusive use one country, one language; plus 50% for multiple countries & languages |
| Up to Full Page B&W or Colour - Discounted rate for West Berkshire non-profit making organisations | | £15.00 one image; £5.00 for all subsequent images | | £15.00 one image; £5.00 for all subsequent images | | Plus copy of publication for museum library. No charge for partnership projects, joint publications, etc. |
| Cover (front or back) | | £75.00 | | £75.00 | | |
| Cover (front or back) - Discounted rate | | £30.00 one image | | £30.00 one image | | |
| Local Publication | | £15.00 | | £15.00 | | Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc. |
| Local Publication - Discounted rate for West Berkshire non-profit making organisations | | £15.00 one image; £5.00 for all subsequent images | | £15.00 one image; £5.00 for all subsequent images | | Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc. |
| Academic Publication | | £30.00 | | £30.00 | | Non-commercial, eg university or college |
| Academic Publication, etc - Discounted rate for West Berkshire non-profit making organisations | | £15.00 one image; £5.00 for all subsequent images | | £15.00 one image; £5.00 for all subsequent images | | Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc. |
| Magazine or Newspaper | | £40.00 | | £40.00 | | Commercial |
| Advertising or Brochure | | £75.00 | | £75.00 | | |
| Exhibition Use | | £40.00 | | £40.00 | | For non-partner museums, etc; no charge for partnership projects, outreach projects, etc. Including on-site interpretation panels |
| Exhibition Use - Discounted rate for West Verkshire non-profit making organisations | | £30.00 one image £10.00 for all subsequent images | | £30.00 one image £10.00 for all subsequent images | | No charge for partnership projects, outreach projects, etc. |
| Website | | £75.00 | | £75.00 | | One year licence, on any page of website |
| Website - Discounted rate for West Berkshire non-profit making organisations | | £30.00 one image £10.00 for all subsequent images | | £30.00 one image £10.00 for all subsequent images | | One year licence, on any page of website |
| Copying and laminting charges | | | | | | |
| These charges are common with the library service | | | | | | |
| | | | | | | |
| A4 Photocopy b/w | | 10p | | 10p | | |
| A4 Photocopy colour | | £1.00 | | £1.00 | | |
| A3 Photocopy b/w | | 30p | | 30p | | |
| A3 Photocopy - colour | | £1.60 | | £1.60 | | |
| | | | | | | |
| Tourist Information Centre | | | | | | |
| Accommodation Bookings | | 10% of total stay charge + £2 admin charge | | 10% of total stay charge + £2 admin charge | | |
| Ticket commission | | Ticket commission fee 10% | | Ticket commission fee 10% | | |
| Library Fees and Charges | | | | | | |
| Request Charges | | | | | | |
| In stock items | | Free | | Free | | |
| Items avaialbe in SELMS libraries | | £3.00 | | £3.00 | | We are obliged to charge the same as other partner authorites. |
| Items obtained from British Library or other non-SELMS authorities | | £15.00 | | £15.00 | | |
| | | | | | | |
| Notification charge for posted request notices Not applicable to pensioners | | £1.00 | | £1.00 | | |
| Notification charge for SMS messages | | 10p | | 10p | | |
| Overdue Charges | | | | | | |
| Notification charge for posted request notices Not applicable to pensioners | | £1.00 | | £1.00 | | |
| Books for children | | 5p per day | | 5p per day | | |
| Books for Adults | | 20p per day | | 20p per day | | |

| Description | | 2015/16 Fee | | 2016/17 Proposed Fee | | Notes |
|--|--|---|-------------------|---|-----|--|
| Theale Green Students overdue charge | | 5p per day | | 5p per day | | |
| DVDs, CDs games etc | | 60p per day | | 60p per day | | |
| Admin fee for debt recovery process | | £12.00 | | £12.00 | | |
| Printing and Photocopying charges | | | | | | |
| A4 B&W | | 10p | | 10p | | |
| A4 Colour | | £1.00 | | £1.00 | | |
| A3 B&W | | 30p | | 30p | | |
| A3 Colour | | £1.60 | | £1.60 | | |
| Other Charges | | | | | | |
| Lost Tickets | | £3.00 | | £3.00 | | |
| Reference and Research enquiry charges | | £3 admin charge plus copying charge if appropriate. Also £10 per half hour for research where the enquiry takes over 30 minutes | | £3 admin charge plus copying charge if appropriate. Also £10 per half hour for research where the enquiry takes over 30 minutes | | We already operate a charge at £5 per 30 minutes after initial free 30 mins. Wish to increase to £10 per 30mins with retention of free first half hour |
| Book group service | | £15 per annum | | £15 per annum | | Charge introduced in 2011 and represents a very small burden on groups |
| Vocal Scores | | £6 per month per set of 20 scores. (loans in multiples of 20) £9 for sets from outside SE region | | £6 per month per set of 20 scores. (loans in multiples of 20) £9 for sets from outside SE region | | The library service is a member of a SE region co-opertive arrangement for the loan of performance accordingly obliged to keep at this level |
| Orchestral sets from SE region | | £12 per month | | £12 per month | | |
| Orchestral sets from outside the SE region | | £18 per month | | £18 per month | | |
| Play sets from SE region | | £6 per month | | £6 per month | | |
| Play sets from outside SE region | | £7 per month | | £7 per month | | |
| | | | | | | Outside of region charges basis is 50% more |
| Hire charges (Residents Card Holders) | | | | | | |
| Gold Star (new titles) DVDs | | £3 per week | | £3 per week | | |
| Music CDs | | £1 per week | | £1 per week | | |
| U Cert DVDs | | £1.50 per week | | £1.50 per week | | |
| Other Cert DVDs | | £2 per week | | £2 per week | | |
| Playstation 3 Games | | £2 per week | | £2 per week | | |
| Xbox 360 games | | £2 per week | | £2 per week | | |
| Wii games | | £2 per week | | £2 per week | | |
| PC Games | | £2 per week | | £2 per week | | |
| Playstation 1 and 2 games | | £2 per week | | £2 per week | | |
| Hire charges (Non Card Holders) | | | | | | |
| Gold star (new titles)DVDs | | £3.30 per week | | £3.30 per week | | |
| Music CDs | | £1.10 per week | | £1.10 per week | | |
| U Cert DVDs | | £1.65 per week | | £1.65 per week | | |
| Other Cert DVDs | | £2.20 per week | | £2.20 per week | | |
| Playstation 3 Games | | £2.20 per week | | £2.20 per week | | |
| Xbox 360 games | | £2.20 per week | | £2.20 per week | | |
| Wii games | | £2.20 per week | | £2.20 per week | | |
| PC Games | | £2.20 per week | | £2.20 per week | | |
| Playstation 1 and 2 games | | £2.20 per week | | £2.20 per week | | |
| Leisure Centre Fees and Charges | | | | | | |
| | | 2015 | | 2016 | | |
| | | WBC | Non WB Card Price | | WBC | Non WB Card Price |
| West Berkshire Card - Resident | | Free | | | | Reviewed in December due to contractual obligations |
| West Berkshire Card - Non resident | | £20.00 | | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Swimming | | | | | | Reviewed in December due to contractual obligations |
| Adult | | £3.55 | £4.00 | | | Reviewed in December due to contractual obligations |
| Junior | | £2.25 | £2.50 | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Early Morning Swim | | | | | | Reviewed in December due to contractual obligations |
| Adult | | £2.75 | £3.00 | | | Reviewed in December due to contractual obligations |
| Junior | | £1.60 | £1.75 | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Gym | | | | | | Reviewed in December due to contractual obligations |
| Casual User | | £7.10 | £7.80 | | | Reviewed in December due to contractual obligations |
| Casual User Induction | | POA | POA | | | Reviewed in December due to contractual obligations |
| Classes | | £5.50 | £6.20 | | | Reviewed in December due to contractual obligations |
| Activity for Health - GP Referral | | £3.05 | £3.30 | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Monthly Direct Debit | | £36.00 | £39.00 | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Hall Hire/Sports | | | | | | Reviewed in December due to contractual obligations |
| Full Sports Hall (4 courts) - adult | | £41.50 | £46.00 | | | Reviewed in December due to contractual obligations |
| Full Sports Hall (4 courts) - Junior | | £21.80 | £24.50 | | | Reviewed in December due to contractual obligations |
| Badminton Court - adult | | £8.70 | £9.70 | | | Reviewed in December due to contractual obligations |
| Badminton - Junior | | £5.40 | £6.00 | | | Reviewed in December due to contractual obligations |
| Squash Court - adult | | £7.60 | £8.30 | | | Reviewed in December due to contractual obligations |
| Squash Court - junior | | £3.70 | £4.00 | | | Reviewed in December due to contractual obligations |
| | | | | | | Reviewed in December due to contractual obligations |
| Concession | | | | | | Reviewed in December due to contractual obligations |
| Gym | | £2.75 | | | | Reviewed in December due to contractual obligations |
| Swimming/Badminton/Squash/Table Tennis | | £1.70 | | | | Reviewed in December due to contractual obligations |